### AFRICA CENTRES OF EXCELLENCE PROJECT

# ACE 003 - AFRICA CENTRE OF EXCELLENCE FOR TRAINING PLANT BREEDERS, SEED SCIENTISTS AND TECHNOLOGISTS

UNIVERSITY OF GHANA, LEGON, ACCRA - GHANA

#### WORK PLAN FOR THE FOURTH PROJECT YEAR

	Time Line (Implementation months)											
Activities	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
1.0. Institution qualified, Regional specialization approved and Administrative capacity and proper planning												
1.1. Schedule and hold ACE implementation team meetings												
1.2. Collect, collate and analyse data for M&E												
1.3. Schedule and hold ACE Monitoring and Evaluation (M&E) meetings												
1.4. Participate in ACE Steering Committee meetings, workshops and events												
2.0. Strengthen education capacity (excellence)												
2.1. Admit quality students into PhD Plant Breeding Programme												
2.2. Admit quality students into MPhil Seed Science and Technology Programme												
2.3. Register continuing students												
2.4. Offer required taught courses/advanced modules to first year MPhil and PhD students												
2.5. Organize training workshops and seminars to broaden students' learning experience												
2.6. Organize short term training courses in Plant Breeding, Seed Technology, Biotechnology and Biosafety to staff of the Ministry of Food & Agriculture and agricultural practitioners and institutions												
2.7. Attract, retain and retool faculty and staff in areas relevant to the ACE												

3.0. Strengthen Education Capacity &						
Development impact						
3.1. Broaden students' knowledge through						
exposure to advanced research institutions						
3.2. Engage the NARs in Africa and CG Centres (IITA, ICRISAT, CIMMYT, Africa Rice) for						
students' research 3.3 Engage Seed Companies such as M&B						
Seeds, LCIC) for students' internship.						
3.4 Engage Partners from advanced Universities						
such as Cornell University, Iowa State University and other partner institutions worldwide for						
faculty exchange, teaching and learning.						
3.5 Engage partners for an annual stakeholders						
meeting in Ghana						
4.0. Strengthen research capacity						
(excellence)						
4.1. Maintain WACCI model farm						
4.2. Procure general office consumables						
4.3. Build Lecture Rooms, Seed Science Laboratory and Bioinformatics Platform						
4.4. Constitute student supervisory committee and ensure research supervision						
4.5. Publish research in recognised and peer- reviewed journals						
4.6. Students undertake research in home institutions						
4.7. Procure tissue culture and cold room laboratory equipment						
4.8. Procure bioinformatics equipment & accessories						
4.9. Renew accounting software license						

5.0. Strengthen education and research						
capacity (through increased financial						
sustainability and demonstration of value						
to students and partners)						
5.1. Raise revenue from external sources						
through payment of full cost fees by sponsors						
and donors						
5.2. Raise revenue from external sources						
through commercialization and marketing of						
technologies developed at WACCI 5.3. Raise revenue from external sources by						
charging fees on usage of greenhouse facilities						
and laboratories by non-WACCI staff and						
students						
5.4. Raise revenue from external sources						
through rent from hiring of video conference facilities, meeting rooms and project vehicles by						
the University community for research purposes						
5.5. Raise revenue from external sources						
through the establishment of endowment funds						
5.6. Raise revenue from external sources						
through overheads from contract research						
6.0. Strengthen education and research						
capacity						
6.1. Provide and maintain academic infrastructure/facilities for enhanced teaching,						
learning and research						
7.0. Adhere to best Financial Management						
practices						
7.1. Prepare and submit annual financial reports						
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7.2. Ensure transparency in financial management by providing web-access to budgets, annual work plan, audit reports, financial reports etc.							
7.3. Ensure internal and external audit oversight							
7.4. Ensure complete retirement of funds advanced to students for research							
8.0. Undertake best procurement practices							
8.1. Undertake third-party procurement processes verification							
8.2. Ensure timeliness of procurement process							

## **CASH FORECAST FOR JANUARY - DECEMBER 2018**

Code	Priority	Decoult / Activity / Tools	Budget Estimate	e (US\$)
code	Rank	Result/Activity/Task	ACE leader	Total
Action Plan1	(1 highest 5 lowest)	(Expected output)	WB funded	Total
		1.0. Institution qualified, Regional specialization approved and Admnistrative capacity and proper planning	\$57,500.00	\$57,500.00
1.0	1	1.1. Schedule and hold ACE implementation team meetings	\$1,500.00	\$1,500.00
1.0	1	1.2. Collect, collate and analyse data for M & E	\$500.00	\$500.00
		1.3. Schedule and hold ACE Monitoring and Evaluation (M&E) meetings	\$500.00	\$500.00
	1	1.4. Participate in ACE Steering Committee meetings, workshops and events	\$55,000.00	\$55,000.00
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Action Plan2	(1 highest 5 lowest)	(Expected output)	WB funded	Total
		2.0. Strengthen education capacity (excellence)	\$575,932.00	\$575,932.00
	1	2.1. Admit quality students into PhD Plant Breeding programme	\$158,990.00	\$158,990.00
	1	2.2. Admit quality students into Mphil Seed Science and Technology programme	\$122,930.00	\$122,930.00
	1	2.3. Register continuing students	\$91,272.00	\$91,272.00
2.0	1	2.4. Offer required taught courses/advanced modules to first year Mphil and PhD students	\$65,000.00	\$65,000.00
	2	2.5. Organize training workshops and seminars to broaden students' learning experience	\$33,240.00	\$33,240.00
	<ul> <li>2.6. Organize short term training courses in Plant Breeding, Seed Technology,</li> <li>Biotechnology and Biosafety to staff of the Ministry of Food &amp; Agriculture and agricultural practioners and institutions</li> </ul>		\$57,500.00	\$57,500.00
	2	2.7. Attract, retain and retool faculty and staff in areas relevant to the ACE	\$47,000.00	\$47,000.00
Action Plan3	(1 highest 5 lowest)	(Expected output)	WB funded	Total

Action Plan5	(1 highest	(Expected output)	WB funded	Total
	1	4.9. Renew accounting software license	\$3,500.00	\$5,500.00
	1	4.8. Procure bioinformatics equipment & accessories	\$64,000.00	\$64,000.00
	1	4.7. Procure tissue culture and cold room laboratory equipment	\$120,000.00	\$120,000.00
	2	4.6. Students undertake research in home institutions	\$379,500.00	\$379,500.00
1.0	3	4.5. Publish research in recognized and peer-reviewed journals	\$6,500.00	\$6,500.00
4.0	2	4.4. Constitute students' supervisory committee and ensure research supervision	\$30,880.00	\$30,880.00
	1	4.3. Build lecture rooms, seed science laboratory and bioinformatics platform	\$422,547.16	\$422,547.16
	1	4.2. Procure general office consumables	\$10,000.00	\$10,000.00
	1	4.1. Maintain WACCI model farm	\$257,000.00	\$257,000.00
		4.0. Strengthen research capacity (excellence)	\$1,293,927.16	\$1,293,927.16
Action Plan4	(1 highest 5 lowest)	(Expected output)	WB funded	Total
3.0	2	3.5. Engage partners for an annual stakeholders meeting in Ghana	\$72,700.00	\$72,700.00
	2	Universities such as Cornell University, Iowa State University and other partner institutions worldwide for faculty exchange, teaching and learning.		
	2	3.4. Engage Partners from advanced	\$78,000.00	\$78,000.00
	2	3.3 Engage Seed Companies (M&B Seeds, LCIC) for students' internship.	\$67,200.00	\$67,200.00
	2	3.2. Engage the NARs in Africa and CG Centres (IITA, ICRISAT, CIMMYT, Africa Rice) for students' research	\$363,320.00	\$363,320.00
	1	3.1. Broaden students' knowledge through exposure to advanced research institutions.	\$126,000.00	\$126,000.00
		3.0. Strengthen Education Capacity & Development impact	\$707,220.00	\$707,220.00

	5 lowest)			
		5.0. Strengthen education and research capacity (through increased financial sustainability and demonstration of value to students and partners)	\$-	\$-
		5.1. Raise revenue from external sources through payment of full cost fees by		
		sponsors and donors 5.2. Raise revenue from external sources		
		through commercialization and marketing of technologies developed at WACCI		
5.0	1	5.3. Raise revenue from external sources by charging fees on usage greenhouse facilities and laboratories and laboratories by non-WACCI staff and students		
		5.4. Raise revenue from external sources through rent from hiring of video		
		conference facilities, meeting rooms and project vehicles by the University community for research purposes		
		5.5. Raise revenue from external sources through the establishment of endowment funds		
		5.6. Raise revenue from external sources through overheads from contract research		
Action Plan6	(1 highest 5 lowest)	(Expected output)	WB funded	Total
		6.0. Strengthen education and research capacity	\$9,500.00	\$9,500.00
6.0	1	6.1 Provide and maintain academic infrastructure/facilities for enhanced teaching, learning and research	\$9,500.00	\$9,500.00
Action Plan7	(1 highest 5 lowest)	(Expected output)	WB funded	Total
		7.0. Adhere to best Financial Management practices	\$20,000.00	\$20,000.00
7.0	1	7.1. Prepare and submit annual financial reports	\$-	\$-
7.0	2	7.2. Ensure transparency in financial management by providing web-access to budgets, annual work plan, audit reports, financial reports etc.	\$-	\$-

7.3. Ensure internal and external audit oversight	\$20,000.00	\$20,000.00
7.4. Ensure complete rtirement of funds advanced to students for research by partners	\$-	\$-

Action Plan8	(1 highest 5 lowest)	(Expected output)	WB funded	Total
		8.0. Undertake best procurement practices	\$6,000.00	\$6,000.00
	1	8.1. Undertake third-party procurement processes verification	\$6,000.00	\$6,000.00
8.0	1	8.2. Ensure timeliness of procurement progress	\$-	\$-
	Sub-total		\$2,670,079.16	\$12,000.00
	Continge ncy		\$ 25,000.00	\$ 25,000.00
BUDGET (	[WB funded]		\$2,695,079.16	
BUDGET (	(WACCI fund	led)		
TOTAL B	UDGET			\$2,679,079.16

#### Note:

- 1. The activities 5.1 to 5.6 will be borne by the Centre's internally generated revenue
- 2. 2. The budget for Action Plan 3 (activity 3.1-3.5) represent the partner budget for WACCI.

Signed by:

Prof. Eric Danquah