



UNIVERSITY OF GHANA
PROCUREMENT UNIT

M E M O

FROM: HEAD OF UNIT

TO: DIRECTOR – WACCI

SUBJECT: REQUEST FOR PART PAYMENT

DATE: FEBRUARY 14, 2018

FILE NO: UG/W/ACE-WACCI/NCT/02002/2017- SUPPLY AND INSTALLATION OF TISSUE CULTURE LAB.EQUIPMENT

Please find attached official documents covering the supply and installation of various Tissue Culture Laboratory Equipment for West Africa Centre for Crop Improvement (WACCI).

Messrs **ARCOA GHANA LIMITED** was awarded a contract to supply various Tissue Culture Laboratory Equipment at a total contract sum of **GH¢ 459,594.76**

Five (5) items have been delivered so far to WACCI at a total sum of **GH¢ 204,919.03**

1. Hotplate Stirrer	-	2
2. Stainless Steel Sterilizer	-	1
3. Co2 Incubator	-	1
4. GPS Series Lab.Refrigerator	-	3
5. GPS Series Lab.Freezer	-	3

Kindly authorise the release of **GH¢ 204,919.03** to Messrs **ARCOA GHANA LIMITED** as payment for the items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)



UNIVERSITY OF GHANA
PROCUREMENT UNIT

M E M O

FROM: HEAD OF UNIT

TO: DIRECTOR – WACCI

SUBJECT: REQUEST FOR PART PAYMENT

DATE: MAY 2, 2018

FILE NO: UG/W/ACE-WACCI/NCT/02002/2017- SUPPLY AND INSTALLATION OF TISSUE CULTURE LAB.EQUIPMENT

Please find attached official documents covering the supply and installation of various Tissue Culture Laboratory Equipment for West Africa Centre for Crop Improvement (WACCI).

Messrs **ARCOA GHANA LIMITED** was awarded a contract to supply various Tissue Culture Laboratory Equipment at a total contract sum of **GH¢ 459,594.76**

Second batch of Two (2) items have been delivered to WACCI at a total sum of **GH¢ 58,997.93**

- | | | |
|-----------------------|---|---|
| 1. Vertical Autoclave | - | 1 |
| 2. Precision Balance | - | 1 |

Kindly authorise the release of **GH¢ 58,997.93** to Messrs **ARCOA GHANA LIMITED** as payment for the items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)

**UNIVERSITY OF GHANA, LEGON****CONTRACT AGREEMENT**

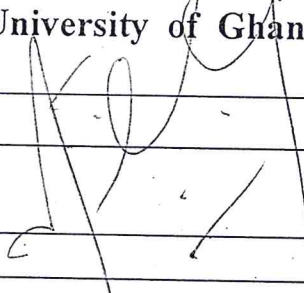
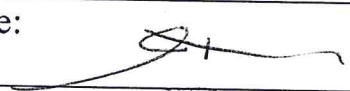
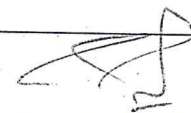
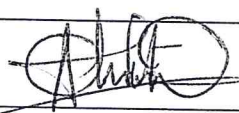
THIS AGREEMENT made the 27th day of **December, 2017** between **UNIVERSITY OF GHANA (WACCI-WORLD BANK-ACE PROJECT)** (hereinafter called “the Purchaser”) of the one part and **ARCOA GHANA LIMITED of ACCRA, GHANA** (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [**SUPPLY & INSTALLATION OF TISSUE CULTURE LABORATORY EQUIPMENT – As per attached list**] and has accepted a tender by the Supplier for the supply of those goods and services in the sum of **FOUR HUNDRED AND FIFTY-NINE THOUSAND FIVE HUNDRED AND NINETY-FOUR GHANA CEDIS, SEVENTY-SIX PESEWAS [GHC 459,594.76]** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Tender Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser	On behalf of the Supplier
Name: Professor Ebenezer Oduro Owusu	Name: <i>Anne Ruszanski</i>
Designation: Vice-Chancellor, University of Ghana	Designation: <i>DIRECTOR</i>
Signature: 	Signature: 
Seal: VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON	Seal: ARCOA GHANA LTD. P. O. Box CT 9878 Cantonments - Accra Tel: 0302-782203 Cell: 0540-122001 Email: annarcoa@gmail.com
Witness By :	Witness By :
Name : Angela Awere-Kyere	Name : CHARLOTTE AMOBEA
Signature: 	Signature: 
Designation: Head, Procurement Unit	Designation: SALES EXECUTIVE
Date: 27/12/17	05/01/2018

WACCI-UNIVERSITY OF GHANA

LIST OF SUPPLY & INSTALLATION OF TISSUE CULTURE LAB. EQUIP.

ARCOA GHANA LIMITED

NO	ITEM	QTY
✓ 1	INCUBATOR (LARGE)	1
2	ELECTRONIC BALANCE	2
✓ 3	HOT PLATE/STIRRER	2
✓ 4	REFRIGERATOR/FREEZER	3 EACH
✓ 5	STERILIZER	1
6	STERILIZER, AUTOCLAVE	1
7	GROWTH CHAMBER	2