

# UNIVERSITY OF GHANA

#### PROCUREMENT UNIT

M E M O

FROM:

**HEAD OF UNIT** 

TO:

DIRECTOR - WACCI

SUBJECT:

REQUEST FOR PART PAYMENT

DATE:

**FEBRUARY 14, 2018** 

FILE NO:

UG/W/ACE-WACCI/NCT/02002/2017- SUPPLY AND INSTALLATION OF

TISSUE CULTURE LAB.EQUIPMENT

Please find attached official documents covering the supply and installation of various Tissue Culture Laboratory Equipment for West Africa Centre for Crop Improvement (WACCI).

Messrs ARCOA GHANA LIMITED was awarded a contract to supply various Tissue Culture Laboratory Equipment at a total contract sum of GH¢ 459,594.76

Five (5) items have been delivered so far to WACCI at a total sum of GH¢ 204,919.03

1.	Hotplate Stirrer	-	2
2.	Stainless Steel Sterilizer	-	1
3.	Co2 Incubator	=	1
4.	GPS Series Lab.Refrigerator	-	3
5.	GPS Series Lab.Freezer	z <b>-</b>	3

Kindly authorise the release of GH¢ 204,919.03 to Messrs ARCOA GHANA LIMITED as payment for the items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)



# UNIVERSITY OF GHANA PROCUREMENT UNIT

M E M O

FROM:

**HEAD OF UNIT** 

TO:

DIRECTOR - WACCI

SUBJECT:

REQUEST FOR PART PAYMENT

DATE:

MAY 2, 2018

FILE NO:

UG/W/ACE-WACCI/NCT/02002/2017- SUPPLY AND INSTALLATION OF

TISSUE CULTURE LAB.EQUIPMENT

Please find attached official documents covering the supply and installation of various Tissue Culture Laboratory Equipment for West Africa Centre for Crop Improvement (WACCI).

Messrs ARCOA GHANA LIMITED was awarded a contract to supply various Tissue Culture Laboratory Equipment at a total contract sum of GH¢ 459,594.76

Second batch of Two (2) items have been delivered to WACCI at a total sum of GH¢ 58,997.93

1. Vertical Autoclave

1

2. Precision Balance

1

Kindly authorise the release of **GH¢** 58,997.93 to Messrs **ARCOA GHANA LIMITED** as payment for the items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)



THIS AGREEMENT made the 27<sup>th</sup> day of **December**, 2017 between *UNIVERSITY OF GHANA (WACCI-WORLD BANK-ACE PROJECT)* (hereinafter called "the Purchaser") of the one part and *ARCOA GHANA LIMITED of* ACCRA, GHANA (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [SUPPLY & INSTALLATATION OF TISSUE CULTURE LABORATORY EQUIPMENT — As per attached list] and has accepted a tender by the Supplier for the supply of those goods and services in the sum of FOUR HUNDRED AND FIFTY-NINE THOUSAND FIVE HUNDRED AND NINETY-FOUR GHANA CEDIS, SEVENTY-SIX PESEWAS [GHC 459,594.76] (hereinafter called "the Contract Price").

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Tender Form and the Price Schedule submitted by the Supplier;
  - b. The Schedule of Requirements;
  - c. The Technical Specifications;
  - d. The Conditions of Contract; and
  - e. The Purchaser's Notification of Award.
- 3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Name: Professor Ebenezer Oduro Owusu  Designation: Vice-Chancellor, University of Ghana  Signature:  Seal:  VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON  Witness By:  Witness By:  Name: Angela Awere-Kyere  Designation: Head, Procurement Unit  Designation: Shall Frequency Freque	On behalf of the Purchaser	0 1 1 10 01 0 1
Designation: Vice-Chancellor, University of Ghana  Signature:  Signature:  Signature:  Seal:  VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON  Witness By:  Witness By:  Name: Angela Awere-Kyere  Signature:  Signature:  Name: Angela Awere-Kyere  Designation: Head, Procurement Unit  Designation: Shall Executive	On behalf of the Furchaser	On behalf of the Supplier
Designation: Vice-Chancellor, University of Ghana  Signature:  Signature:  Signature:  Seal:  VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON  Witness By:  Witness By:  Name: Angela Awere-Kyere  Signature:  Signature:  Name: Angela Awere-Kyere  Designation: Head, Procurement Unit  Designation: Shall Executive		
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Designation: Vice-Chancellor, University of Ghana  Signature:  Signature:  Seal:  VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON  Witness By:  Witness By:  Name: Angela Awere-Kyere  Signature:  Signature:  Name: CHARLOITE AMOBEA  Signature:  Designation: Head, Procurement Unit  Designation: Carlo Market Accra  PO BCA CT 9678 Cantonments - Accra  PO BCA CT		Ivamo. 74mae 120432570124
Signature:  Signature:  Signature:  Seal:  VICE-CHANCELLOR  UNIVERSITY OF GHANA, LEGON  Witness By:  Witness By:  Name: Angela Awere-Kyere  Designation: Head, Procurement Unit  Designation: Ghana LTD.  ARGOA GHANA LTD.  P O. Bux CT 678 R Cantonments - Accra  Tet: 0302-752203  Ceit: 0540-122001  Enter: annarcos@gmail.com  Signature:  Designation: Head, Procurement Unit  Designation: All Falls Executive	Wasa	· ·
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Witness By:  Name: Angela Awere-Kyere  Name: CHARLOTTE AMOBEA  Signature:  Designation: Head, Procurement Unit  Designation: The ES EXECUTIVE		Cell: 0540-12200.1
Name: Angela Awere-Kyere  Name: CHARLOTTE AMOBEA  Signature: Signature: Designation: Head, Procurement Unit Designation: PAES EXECUTIVE  Date: OT A DESIGNATION OF THE STREET OF THE STR	<del>dia</del>	Enteraction
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Signature:  Designation: Head, Procurement Unit  Designation: Signature:  The Executive	Name: Angela Awere-Kyere	Name: CHARLOTTE ANORED
Designation: Head, Procurement Unit Designation: The EXECUTIVE		1.0004
Date: Oal	- 27	Signature:
Date: 27 12/17 05/01/2018	Designation: Head, Procurement Unit	Designation: SPLES EXECUTIVE
	Date: 27 12/17	05/01/2018

# WACCI-UNIVERSITY OF GHANA

# LIST OF SUPPLY & INSTALLATION OFFISSUE CULTURE LAB. EQUIP.

### ARCOA GHANA LIMITED

NO	ITEM	QTY
V 1	INCUBATOR ( LARGE)	1
2	ELECTRONIC BALANCE .	2
<b>√</b> 3	HOT PLATE/STIRRER	2
<b>V</b> 4	REFRIGERATOR/FREEZER	3 EACH
√5	STERILIZER	1
. 6	STERILIZER, AUTOCLAVE	1
7	GROWTH CHAMBER	2
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