

# UNIVERSITY OF GHANA

Telephone: 500785  
E-mail: pdms@ug.edu.gh  
In case of reply  
Please quote

Our Ref.: No.

Your Ref.: No.



PHYSICAL DEVELOPMENT  
AND MUNICIPAL SERVICES  
DIRECTORATE  
P. O. BOX LG 52  
LEGON

3<sup>rd</sup> November, 2017

**The Director**

**West Africa Centre for Crop Improvement (WACCI)**

**University of Ghana**

**Legon**

Dear Sir,

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA  
CENTRE FOR CROP IMPROVEMENT (WACCI)-UNIVERSITY OF GHANA, LEGON**

We enclose herewith Three Copies of Consultancy Claim No. Six (6 ) for the consultants in the Sum of Gh¢33,450.63 (Thirty Three Thousand Four Hundred and Fifty Ghana Cedis Sixty Three Ghana Pesewas) in favour of the Lead Consultant **Messrs. TAL Consult Limited** with respect to Consultancy Services Rendered by the Structural, Mechanical and Electrical Engineers on the project.

With kind regards

Yours faithfully,

(Arc. Charles Kofinti)

**Director (PDMSD)**

**Cc.**

Vice-Chancellor

Registrar

Director of Finance

Provost (CBAS)

Dean, School of Agriculture

Messrs. TAL Consult Limited

Gross 33,450.63

Gross 28,468.62

7.5% WT (2,135.15)

26,333.47

VAT 4,982.01

Net 31,315.48

To, Messrs. for your  
attention. Enclosed  
are all payments to  
date. ll 3/11/17

Chk for payment  
ll 13/11/17

P. O. Box 2306 Accra - Ghana  
Phone: +233(0)302 220092

Email:  
talconsultltd@gmail.com  
info@talconsultltd.com  
Website:  
www.talconsultltd.com  
TIN No.: C0006570275  
VAT No.: 424VOO4720



Consulting Engineers



TCL/PDMSD/17/2156

25<sup>th</sup> October, 2017

The Acting Director  
Physical Development & Municipal Services Department (PDMSD)  
University of Ghana, Legon

Dear Sir,

**UNIVERSITY OF GHANA, LEGON**  
**PROPOSED CONSTRUCTION OF OFFICES AND LABORATORIES**  
**FOR THE WACCI BUILDING**

**POST CONTRACT FEES FOR SEPTEMBER 2017 AND**  
**OCTOBER 2017**

**INVOICE No.6**

We submit herewith our Invoice No.6 in the sum of Thirty Three Thousand Four Hundred and Fifty Ghana Cedis and Sixty Three Ghana pesewas (GH¢33,450.63) for payment at your earliest convenience.

This is for post contract services for the months of September 2017 and October 2017.

The breakdown is as follows;

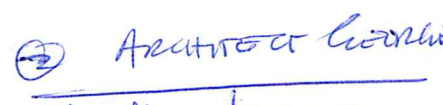
a) Fee for 2 months	-	GH¢ 28,468.62
b) 17½/VAT/NHIL	-	GH¢ 4,982.01
<b>Total</b>	<b>-</b>	<b>GH¢ 33,450.63</b>

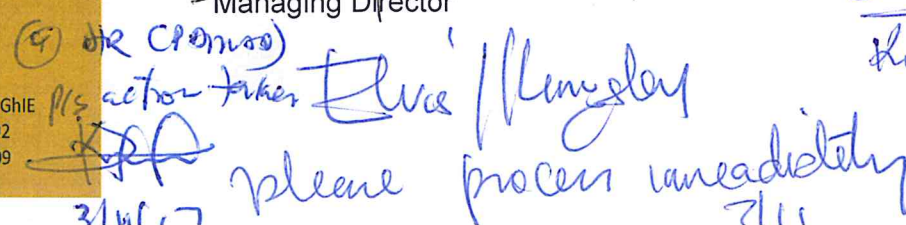
Please find attached the computation for easy reference.

Yours faithfully,

  
Ing. A.L. Ashong-Lamprey  
Managing Director

MANAGING DIRECTOR  
A.L. ASHONG-LAMPREY  
BSC CIVIL (KNUST),  
M ENG (BIRMINGHAM-UK) FGHI  
Mobile: +233 (0) 27 760 2592  
+233 (0) 20 733 6709

  
Architect  
Handy f.w.a.  
27/10/17

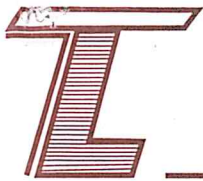
  
Please process immediately  
21/10/17



**WACCI POST - CONTRACT SERVICES****BREAKDOWN OF FEES**

	GH¢
Consultancy fee as per agreement	355,867.80
Pre Contract fee already paid	142,343.12
Post Contract fee	213,514.68
Contract duration - 15 months	
Post Contract fee per month	14,234.31
<b>FEE FOR 2 MONTHS ( September &amp; October )</b>	<b>28,468.62</b>
<b>VAT/NHIL ( 17.5% )</b>	<b>4,982.01</b>
<b>TOTAL</b>	<b>33,450.63</b>





# TECHNO-CRETE LIMITED

BUILDERS AND ESTATES DEVELOPERS

Bankers:  
Cal Bank Limited  
No. 23 Independence Avenue  
Accra, Ghana

Energy Bank Ltd  
Gnat Height  
Independence Avenue  
Accra - Ghana

First Atlantic Bank Limited  
Atlantic Place, No.1 Seventh Avenue Ridge West  
Cantonments, Accra. Ghana



P. O. Box TN 891  
Teshie - Nungua Estates  
Accra, Ghana.  
Office Loc. No. BAC 5/26 12th Street  
Off. Borkwei Okamna Road  
Baatsona - Tema  
Tel:(233) - 302 950205 / 950275  
Mobile: 0547898869 / 0578219136  
E-mail: techno-crete@yahoo.com  
http://www.techno-crete.com

The Director  
B4C, Ghana  
University of Ghana  
Accra.

10<sup>th</sup> October 2017

Dear Madam,

## **REQUEST FOR PAYMENT**

### **RE: CONSTRUCTION AND COMPLETION OF CLIMATE CHANGE AND SUSTAINABLE DEVELOPMENT BUILDING (PHASE2)**

We write to request our payment on the above works which has been pending since April 2017.

Please recall that we achieved practical completion in March 2016. However due to construction of the fence wall and installation of air conditioners etc., the work was handed over in March 2017. Since then we have been waiting for our penultimate payment but to no avail.

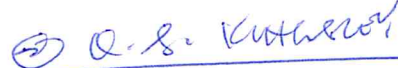
We are therefore by this letter requesting the said payment of GH¢ 30,152.54 plus retention of GH¢4,278.76 making a total of GH¢34,431.30 (Thirty Four Thousand Four Hundred and Thirty One Ghana cedis and Thirty pesewas)

Attached is a copy of the certificate.

Yours faithfully

  
Emmanuel Kojo Adjei (MD)

Cc: Ag Director ✓  
PDMSD  
Legon

  
Q. S. Kuterer

Please advise.



12/10/17

(3) DIRC PONS  
Pls action taken  
as discussed  
21/11/17



**UNIVERSITY OF GHANA**  
PHYSICAL DEVELOPMENT AND  
MUNICIPAL SERVICES DIRECTORATE

Ref. No.: .....

25<sup>th</sup> April, 2017

**The Director**  
**B4C, Ghana**  
**University of Ghana**  
**Accra**

Dear Madam,

**CONSTRUCTION AND COMPLETION OF CLIMATE CHANGE AND SUSTAINABLE  
DEVELOPMENT BUILDING- UNIVERSITY OF GHANA (PHASE 2-)**

I enclose herewith three (3) copies of payment certificate number three (3) in the sum of **GH¢30,152.54** (Thirty Thousand One Hundred and Fifty Two Ghana Cedis Fifty Four Pesewas) in favour of **Messrs. Techno-crete Limited** in respect of the above mentioned project for workdone.

With kind regards.

Yours faithfully,

(Arc. Charles Kofinti)  
**Ag. Director**

**Cc:**

Messrs. Techno-crete Limited



**UNIVERSITY OF GHANA**  
**PHYSICAL DEVELOPMENT & MUNICIPAL SERVICES DIRECTORATE**

**INTERIM/FINAL PAYMENT CERTIFICATE (INTERNAL)**

**FOR THE PERIOD ENDING:** 25<sup>th</sup> April, 2017

**CONTRACT NO:**

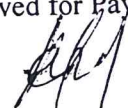
**CONTRACT:** Construction and Completion of Climate Change and Sustainable Development Building (Phase 2)-University of Ghana

**CONTRACTOR:** M/S. Techno-crete Limited

**CERT NO:**3

<b>VALUE OF CONTRACT:</b>	..	..	..	GH¢156,033.03
Contractor's Work Executed	...	..	..	GH¢171,150.29
Contractor's unfixed materials on site.	..	..	..	GH¢ - -
Contractor's unfixed materials in transit	...	..	..	GH¢ - -
Additional Works	...	..	..	GH¢ - -
Fluctuation	...	..	..	GH¢ - -
<b>TOTAL TO DATE</b>	...	..	..	GH¢171,150.29
<b>Less Retention (2.5% of 171,150.29) ..</b>				<b>GH¢4,278.76</b>
<b>Final Valuation</b>	..	..	..	GH¢166,871.53
Less Mobilisation	..	..	..	GH¢- -
<b>Interim/Final Valuation</b>	.	..	..	GH¢166,871.53
Less amount previously certified	...	..	..	GH¢ 136,718.99
<b>Interim/Final Amount to be Certified</b>	...	..	..	<b>GH¢30,152.54</b>

Approved for Payment



(Arc. Charles Kofinti)  
Ag. Director

**THE DIRECTOR**  
**B4C, GHANA**  
**UNIVERSITY OF GHANA**  
**ACCRA**

**cc: -**  
Registrar (S.A.R. (G))  
Contractor

Date: 25<sup>th</sup> April, 2017