



# FORM OF CONTRACT FOR CONSULTING SERVICES

ENGINEERING CONSULTANCY SERVICES –  
PROVISION OF ENGINEERING SERVICES RELATED TO  
CONSTRUCTION SUPERVISION AND CONTRACT MANAGEMENT

(PROJECT PHASE II)-

Between

University of Ghana

and

TAL CONSULT Limited

Dated: February 2018

STANDARD FORM OF CONTRACT FOR CONSULTING SERVICES

CONTRACT

THIS CONTRACT ("Contract") is entered into this 2<sup>th</sup> February, 2018,

BETWEEN **The University of Ghana** ("the Client") having its principal place of business at Legon, Accra OF THE ONE PART

AND

**TAL Consult Limited** ("the Consultant") having its principal office located at House No. C 731/3, Asylum Down, Accra OF THE OTHER PART.

WHEREAS, the Client wishes to have the Consultant perform the services hereinafter referred to as:

*Engineering Consultancy Services – Provision of Engineering Services Related To Construction Supervision and Contract Management (Phase II)*

And WHEREAS, the Consultant is willing to perform these services;

NOW THEREFORE THE PARTIES HEREIN HEREBY agree as follows:

1. **Services** (i) The Consultant shall perform the services specified in the Request for Proposal including Scope of Services," which is made an integral part of this Contract ("the Services").
2. **Term** The Consultant shall perform the Services from the period commencing **2<sup>nd</sup> January 2018** and ending through **31<sup>st</sup> July 2018** or any other period as may be subsequently agreed by the parties in writing.

Deliverables

Monthly Progress Reports  
Draft Final Report  
Final Report

3. **Payment** A. Ceiling

For Services rendered, the Client shall pay the Consultant an amount not exceeding a (ceiling) **GHC279,440.84**. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits and inclusive of VAT Tax. The payments to be made under The Contract consist of the Consultant's remuneration as defined in sub-paragraph B below and of the reimbursable expenditures as defined in sub-paragraph C below.

Revised Contract

Phase II : 3,879,600

5% consulting; 193,980.00

New contract sum: 193,980.00 2

by, directly or indirectly, any governmental order or restriction, war, threat of war, hostility, sanction, revolt, riots, civil disorder, embargo, seizure, national strike, national labor dispute, fire, flood, explosion or other cause or circumstances reasonably beyond the control of either of them provided however that where such omission, delay or failure exceeds one (1) month, either party may terminate this Agreement by giving the other party fourteen (14) days prior written notice of such circumstance.

**FOR THE CLIENT**

Signed by \_\_\_\_\_

(Professor Ebenezer Oduro Owusu)

Title: Vice-Chancellor

Date: 12<sup>th</sup> FEBRUARY, 2018

Witnesses

Signed by \_\_\_\_\_

(Mercy Haizel-Ashia)

Title: Registrar

**FOR THE CONSULTANT**

Signed by \_\_\_\_\_

(Ing. A.L. Ashong-Lamptey)

Title: Managing Consultant

Date: 5<sup>th</sup> February 2018  
TAL CONSULT LTD.  
P. O. BOX 2306, ACCRA

DATE: 05/02/2018

Signed by \_\_\_\_\_

(Nana Kobina Mensah Vngm)

Title: 5<sup>th</sup> February 2018



2/10/18



**UNIVERSITY OF GHANA**  
**PHYSICAL DEVELOPMENT AND**  
**MUNICIPAL SERVICES DIRECTORATE**

8<sup>th</sup> March, 2018

Ref. No.:.....

The Director,  
West Africa Centre for Crop Improvement,  
University of Ghana,  
Legon.

Dear Sir,

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA CENTRE FOR CROP IMPROVEMENT (WACCI) PHASE 2 – UNIVERSITY OF GHANA, LEGON**

We enclose herewith Three (3) Copies of consultancy claim No. 1 for the consultants in the sum of One Hundred and Eleven Thousand, Seven Hundred and Seventy-six Ghana Ceids, Thirty Pesewas (**GHC111,776.30**) in favour of the lead consultant **Messrs. Tal Consult Limited** with respect to Consultancy Services rendered by the Structural, Mechanical and Electrical Engineers on the project.

With kind regards. *GHS 77,592.00*  
Yours faithfully, *45% of contract Prof*

**(Charles Kofinti)**  
**Director**

- cc
- Vice-Chancellor
- Registrar
- Director of Finance
- Provost – CBAS
- Head of Procurement Unit
- Messrs. Tal Consult Limited

*Contract amt negotiated downwards to 45% of Phase II contract of GHS 3,879,600. New contract is GHS 193,980.00*

*b,*  
*Please, for necessary action*  
*lets discuss*  
*M*  
*12/3/18*



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Phone: +233(0)302 220092

Email  
talconsulttd@gmail.com  
info@talconsulttd.com  
Website:  
www.talconsulttd.com  
TIN No.: C0006570275  
VAT No.: 424VOO4720



Consulting Engineers



TCL/PDMSD/18/2213

19<sup>th</sup> February, 2018

The Director  
Physical Development & Municipal Services Directorate (PDMSD)  
University of Ghana, Legon

Dear Sir,

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA CENTRE FOR CROP IMPROVEMENT (WACCI) (PHASE 2) UNIVERSITY OF GHANA**

**INVOICE NO.1**

With the completion of the Pre Contract Phase of the above project, we submit herewith our Invoice No.1 in the sum One Hundred and Eleven Thousand Seven Hundred and Seventy Six Ghana Cedis and thirty Ghana Pesewas (**GH¢111,776.30**) for payment.

This forms 40% of the contract sum and is inclusive of 17½% VAT/NHIL.

We also submit herewith one complete set of the Phase 2 drawings.

The breakdown is as follows:-

	GH¢
Contract sum	279,440.80
40%	111,776.30

We shall be most grateful to receive the full payment at your earliest convenience.

Yours faithfully,

*A.L. Ashong-Lamprey*  
A.L. Ashong-Lamprey  
Managing Director

② Q. S. Kwame  
Kindly + ...  
21/02/18

③ DIR (PDMSD)  
Pls action taken  
05/03/18

MANAGING DIRECTOR  
A.L. ASHONG-LAMPREY  
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M ENG (BIRMINGHAM-UK) FGHIE  
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