

In case of reply the number and date of this letter should be quoted

Our Ref.: CTRB/UOG/M.248/APP/2016
Your Ref.:
Tel. No. 0302675029



**CENTRAL TENDER REVIEW BOARD
MINISTRY OF FINANCE
P. O. BOX MB 40
ACCRA**

REPUBLIC OF GHANA

4th November 2016.

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR
WEST AFRICA CENTRE FOR CROP IMPROVEMENT (WACCI)**

You will recall that your request was first received on 30th September 2016 and subsequently reviewed by the Board at its 246th Sitting on Tuesday, 4th October 2016.

2. The Board in a letter dated 5th October 2016 noted the failure of your Entity to carry out post qualification assessment of Tenderers, in strict accordance with minimum set thresholds requirements in the Tender Document and also, no documentary evidence provided on letters of notification and concurrence to arithmetic errors, among others
3. At its 248th Sitting on Thursday, 3rd November 2016, the Board reviewed your response in a letter dated 26th October 2016, and is satisfied.
4. Based on documentation presented to the Board, concurrent approval is hereby granted to the Recommended Tenderer, **Messrs Amonu Bonsu Limited** at a contract price of **Three Million, Five Hundred and Fifty-Eight Thousand, Five Hundred and Seventy-Eight Ghana Cedis (GH¢3,558,578.00)**, for completion in **Twenty-Four (24) Calendar Months**.
5. You will now proceed with the remaining procurement processes, by giving notice of acceptance and signing a procurement contract within the stipulated time periods provided for in Section 65 (1) (2) of Act 914, and keep records for future procurement audit.
6. Kindly note that failure of your Entity to act in accordance with the above provision shall constitute a breach of the law.


DAVID QUIST
SECRETARY

**THE VICE CHANCELLOR
UNIVERSITY OF GHANA
LEGON, ACCRA**

cc: The Hon. Minister, MoF
The Hon Deputy Minister (F), MoF
The Hon Deputy Minister (ES), MoF

SIMPLIFIED PROCUREMENT PLAN FOR ACE PROJECT

Year 2

Institution Name: University of Ghana (UG), *Country:* Ghana

Prepared: February 13, 2014

By: West Africa Centre for Crop Improvement (WACCI)

Updated: December 14, 2015

Approved by the Bank: 00 – 00 - 2014

Approved by: The World Bank

Update approved: 00 – 00 – 2014/The World Bank

1	2		3	4	5	6	7	8	9	10	11
Package/Contract Ref. No.	Activity Description		Estimate Cost (US\$)	Type of Procurement	Procurement Method	Review by Bank (Prior/Post)	Contract Signing Date (Planned)	Contract Completion Date (planned)	Contract amount (US\$)	Contract Signing Date (Actual)	Contract Execution Infor
		QTY									
UG/G/ACE-WACCI/02001/2016	standard plastic screen houses	2	30,000	GD	PQ	N/A	31/07/16	30/11/16			
UG/G/ACE-WACCI/02002/2016	Farm inputs Fertilizers, Seeding, Polythene Bags, Wheel borrows, Wellington Boots, Over Coats, Nose Masks, Cutlasses, Punchers, Wire Mesh, Chemicals, Herbicides, Weedicide etc	Vrs	22,000	GD	PQ	N/A	31/07/16	30/08/16			
UG/W/ACE-WACCI/02003/2016	Nanodrop	1	10,000	GD	PQ	N/A	31/07/16	30/08/16			
UG/G/ACE-WACCI/02004/2016	UV spectrophotometer	1	15,000	GD	PQ	N/A	31/07/16	30/08/16			

UG/G/ACE- WACCI/02004/2016	PCR Thermocycler	1	20,000	GD	PQ	N/A	31/07/16	30/08/16			
UG/G/ACE- WACCI/02004/2016	Shaking incubators (3 stucking units)	1	68,206	GD	NCT	N/A	31/07/16	30/08/16			
UG/G/ACE- WACCI/02004/2016	-80 freezer	1	20,000	GD	PQ	N/A	31/07/16	30/08/16			
UG/G/ACE- WACCI/02005/2016	General Office Consumables Stationery Equipment Maintenance Toner & Ink Cartridge Printing	Vrs	8,000	GD	PQ	N/A	31/07/16	30/08/16			
UG/G/ACE- WACCI/02006/2016	Bioinformatics Equipment & Accessories	Vrs	66,000	GD	PQ	N/A	30/09/16	30/11/16			
UG/G/ACE- WACCI/02006/2016	Accounting Software	Vrs	3,250.00	GD	RT	N/A	31/07/16	15/08/16			
UG/G/ACE- WACCI/02007/2016	Statistical Analysis System Software(SAS)	Vrs	13,000	ITC	RT	N/A	31/07/16	15/08/16			
UG/G/ACE- WACCI/02008/2016	Construction of Bioinformatics, Lecture Rooms and Offices	Vrs	800,000	WKS	NCT	N/A	31/07/16	30/06/17			



UNIVERSITY OF GHANA

OFFICE OF RESEARCH INNOVATION AND DEVELOPMENT (ORID)

P. O. Box LG 571, Legon, Accra-Ghana

ORID-BSUII/2015-2016/066

My Ref. No.....

9th June, 2016

Dear Provost/Dean/Director

STATE-OF-THE-ART PHD FACILITY BUILDING STRONGER UNIVERSITIES (BSU II)

I write to inform you of the newly fashioned state-of-the-art PhD facility located at the School of Graduate Studies under the auspices of the *Building Stronger Universities Phase II (BSU II)* project.

The creation of this facility is part of the overall objective of BSU II which is to enhance the capacity of the University of Ghana to achieve its objective of transformation into a first-class research University. The intermediate objectives are to i) *strengthen the University's institutional capacity to deliver high quality research and PhD education and training*; ii) strengthen the University's newly established Centres of research Excellence to contribute towards the university's vision of transformation into a first-class university engaged in high quality research; iii) strengthen faculty capacity for PhD delivery; and iv) improve university-wide research administration-related facilities and processes that support research and training.

The purpose of this facility is therefore to provide a conducive environment for the delivery of PhD activities such as viva voce, video conferences with external supervisors, virtual meetings etc.

By this letter we are respectfully urging you to consider using the facility for some of the above mentioned activities.

We will be visiting you unit to share more light on the use of the facility. For more information, please contact Mr Andrews Tetteywayo at the School of Graduate Studies via atetteywayo@ug.edu.gh.

Sincerely,


Professor Andrew Anthony Adjei
Director of Research (ORID)

Cc: Pro Vice-Chancellor, RID
Pro Vice-Chancellor, ASA
Dean, School of Graduate Studies

*Pls,
scan & circulate to
all academic staff &
open to the Administrators*

*M
Kwaku
A
JC*



DISTRIBUTION:

1. Provost, College of Health Sciences
2. Provost, College of Basic and Applied Sciences
3. Provost, College of Humanities
4. Provost, College of Education
5. Dean, School of Medicine and Dentistry
6. Dean, School of Public Health
7. Dean, School of Nursing
8. Dean, School of Pharmacy
9. Dean, School of Biomedical and Allied Health Sciences
10. Dean, School of Physical and Mathematical Sciences
11. Dean, School of Biological Sciences
12. Dean, School of Agriculture
13. Dean, School of Engineering Sciences
14. Dean, School of Veterinary Medicine
15. Dean, Business School
16. Dean, School of Law
17. Dean, School of Arts
18. Dean, School of Languages
19. Dean, School of Social Sciences
20. Dean, School of Performing Arts
21. Dean, School of Information and Communication Studies
22. Dean, School of Education and Leadership
23. Dean, School of Continuing and Distance Education
24. Director, Noguchi Memorial Institute for Medical Research
25. Director, Centre for Tropical, Clinical Pharmacology & Therapeutics
26. Director, Institute for Environment and Sanitation Studies
27. Ag. Director, Institute of Applied Science and Technology
28. Director, Biotechnology Research Centre
29. Director, West Africa Centre for Crop Improvement ✓
30. Director, West African Center for Cell Biology of Infectious Pathogens
31. Director, Institute of Statistical, Social and Economic Research
32. Director, Institute of African Studies
33. Director, Regional Institute for Population Studies
34. Director, Centre for Social Policy Studies
35. Director, Centre for Migration Studies
36. Director, Legon Centre for International Affairs and Diplomacy
37. Director, Centre for Gender Studies and Advocacy
38. Director, Language Centre
39. Director, Livestock and Poultry Research Centre (LIPREC), Legon
40. Director, Soil and Irrigation Research Centre (SIREC), Kpong
41. Director, Forest and Horticultural Crops Research Centre (FOHCREC), Kade



UNIVERSITY OF GHANA
PHYSICAL DEVELOPMENT AND
MUNICIPAL SERVICES DIRECTORATE

Ref. No.: DM/C/15

June 21, 2016

MR. Peter Abalansah
 PP&D Division
 PDMSD

Dear Sir,

CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICAN CENTRE FOR CROP IMPROVEMENT (WACCI)

APPOINTMENT TO CHAIR EVALUATION PANEL

In consonance with the directive of Senior Management regarding the procurement of works, as contained in a memorandum from the Registrar dated 23rd May 2016, a panel has been constituted to evaluate tenders for the above mentioned project. Recommendations of the Evaluation Panel will be submitted to the Procurement and Tender Committee for vetting.

The Directorate hereby appoints you as Chairman of the Panel.

Other members of the Evaluation Panel are:

- | | | |
|------------------------------|---|--|
| a. Mr. George Wireko-Brobby | - | Architect, PP&D Division, PDMSD. |
| b. Mr. Kwabena Asare Adjei | - | Estate Manager, EMD, PDMSD. |
| c. Mr. George Asante | - | Procurement Unit, Finance Directorate. |
| d. A representative of WACCI | - | West African Centre for Crop Improvement |

By a copy of this letter, the other members are hereby notified of their appointment to serve on the Panel.

Kindly arrange to evaluate the tenders and submit your report not later than **Monday 27th June 2016**.

You may contact the undersigned for any assistance or clarification required to facilitate the execution of the assignment.

Best regards.

Sincerely,


 Charles Kofinti

Ag. Director, PDMSD.

- CC: The Chairman, Procurement and Tender Committee.
 Registrar
 Deputy Director, Estate Management Division.

*PM
 please bring to
 the Director's attention
 22/06/16*

*Dr. Indrisanya, PM and TO,
 both discuss to
 M 23/6/16*

UNIVERSITY OF GHANA

Telephone: 500785
E-mail: pdms@ug.edu.gh
In case of reply
Please quote



PHYSICAL DEVELOPMENT
AND MUNICIPAL SERVICES
DIRECTORATE
P. O. BOX LG 52
LEGON

Our Ref.: No.
Your Ref.: No.

18th November, 2015

**The Director
West Africa Centre for Crop Improvement (WACCI)
University of Ghana
Accra**

Dear Sir,

CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA CENTRE FOR CROP IMPROVEMENT (WACCI) - UNIVERSITY OF GHANA, LEGON

Kindly find attached Architectural Drawings and estimated cost of the above mentioned project for your further action.

With warm regards

Yours faithfully,

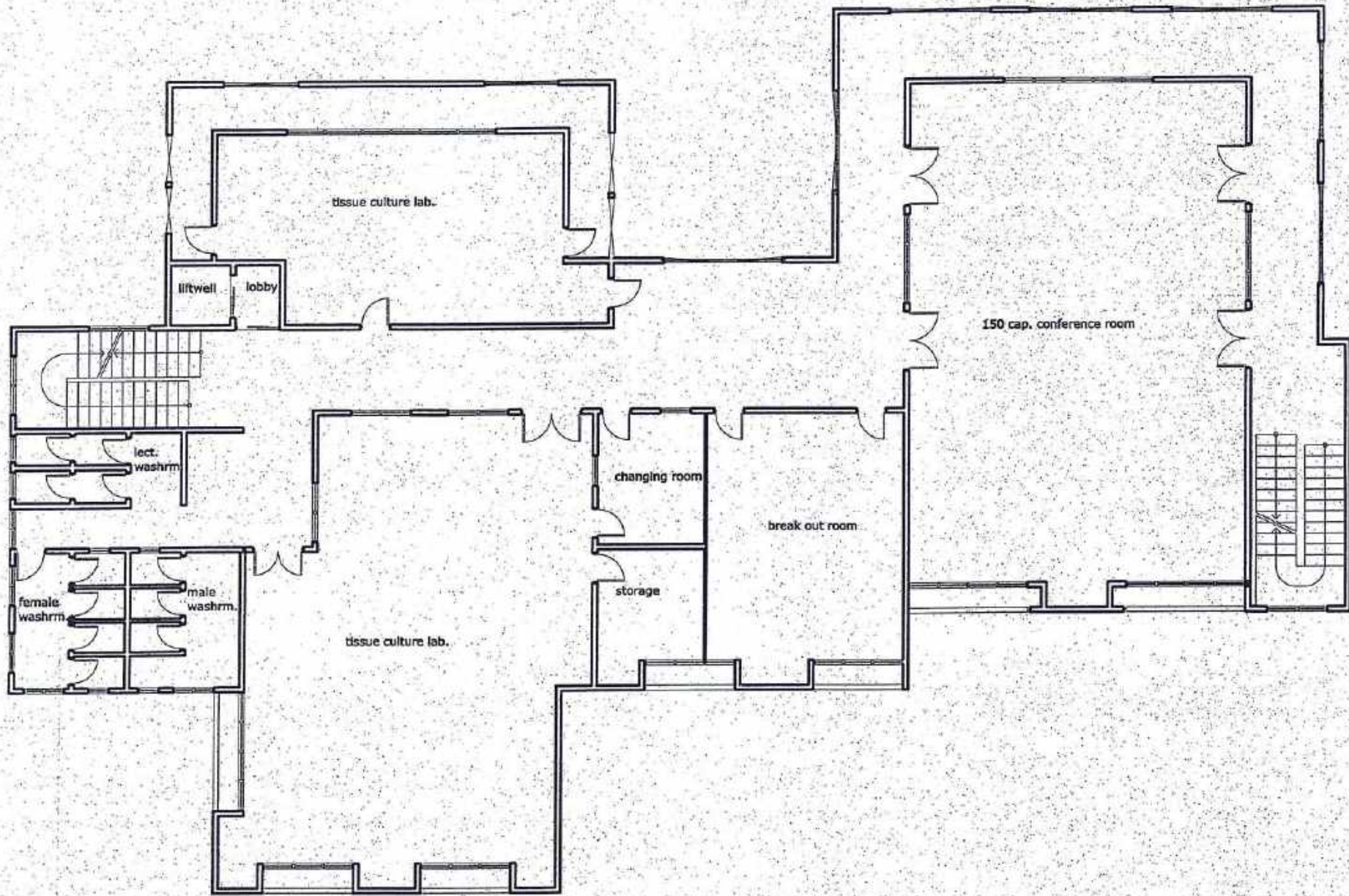
A handwritten signature in black ink, appearing to be 'C. Kofinti'.

Arc. Charles Kofinti
**Deputy Director
(Physical Planning & Development)**

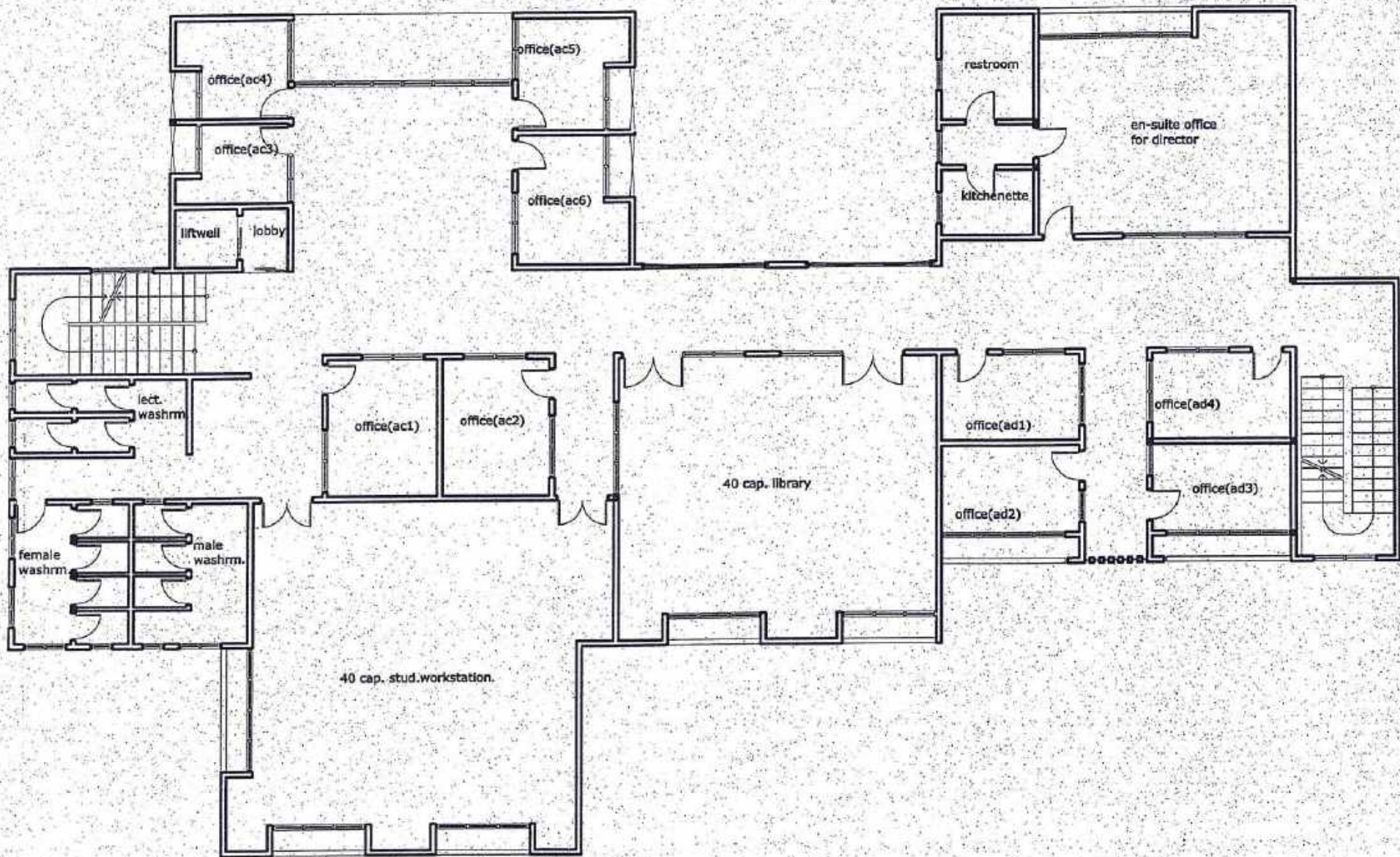
Cc: The Director, PDMSD

PM, let's make PDMSD for
a meeting
A. Kofinti

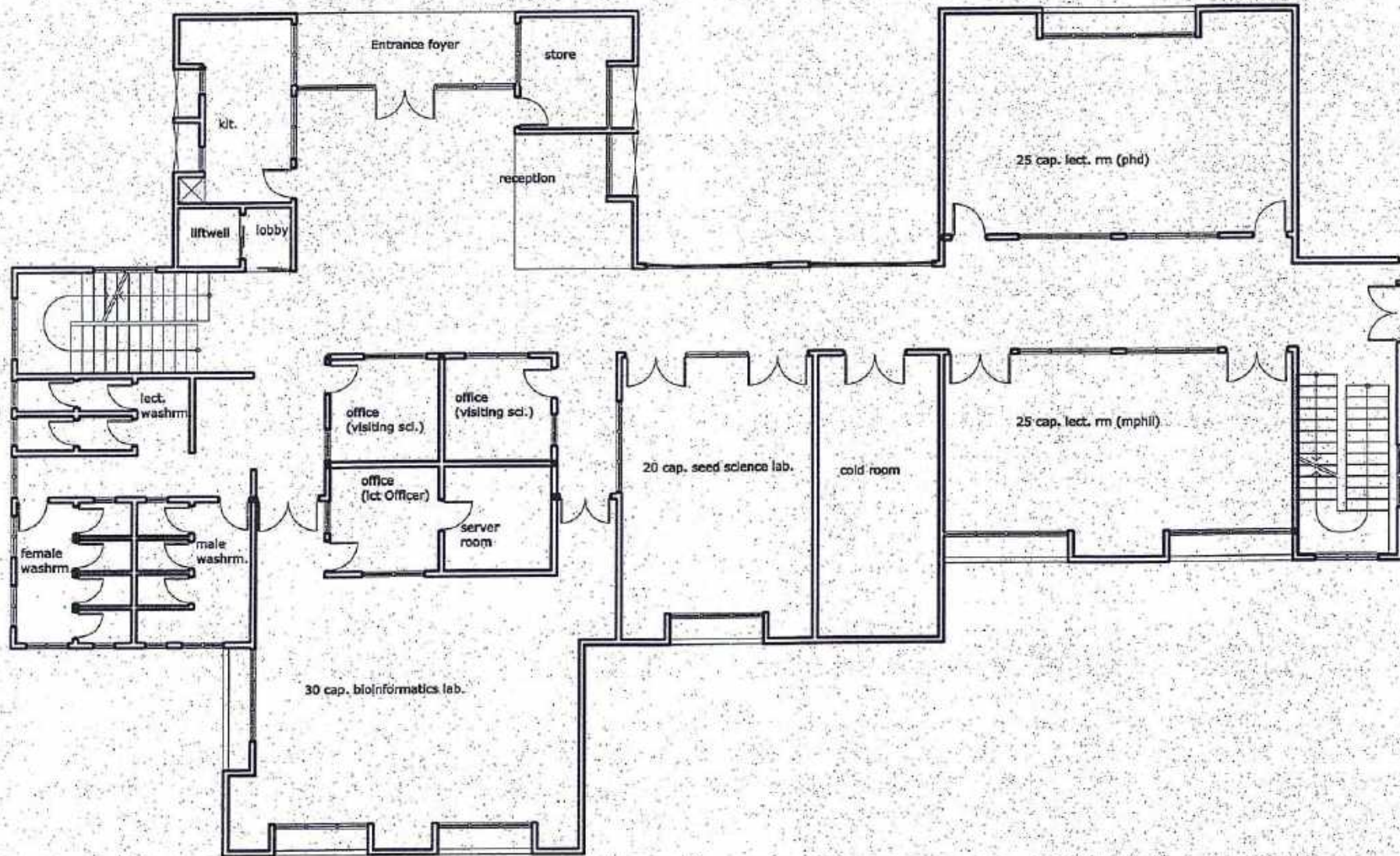
cc: FO.



SECOND FLOOR PLAN



FIRST FLOOR PLAN



GROUND FLOOR PLAN

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA
CENTRE FOR CROP IMPROVEMENT-UNIVERSITY OF GHANA, LEGON**

Consultants

**Physical Planning and Development Division-PDMSD
University of Ghana**

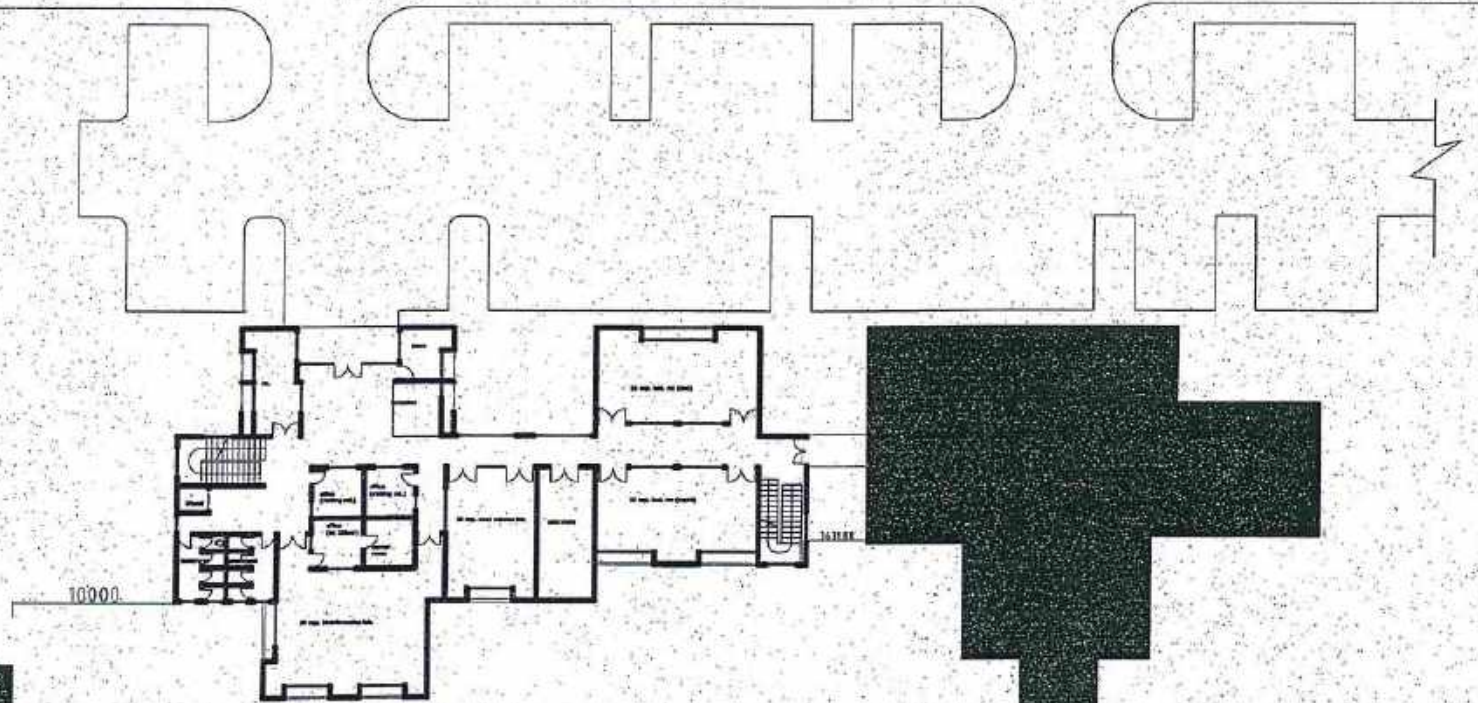
NOVEMBER, 2015





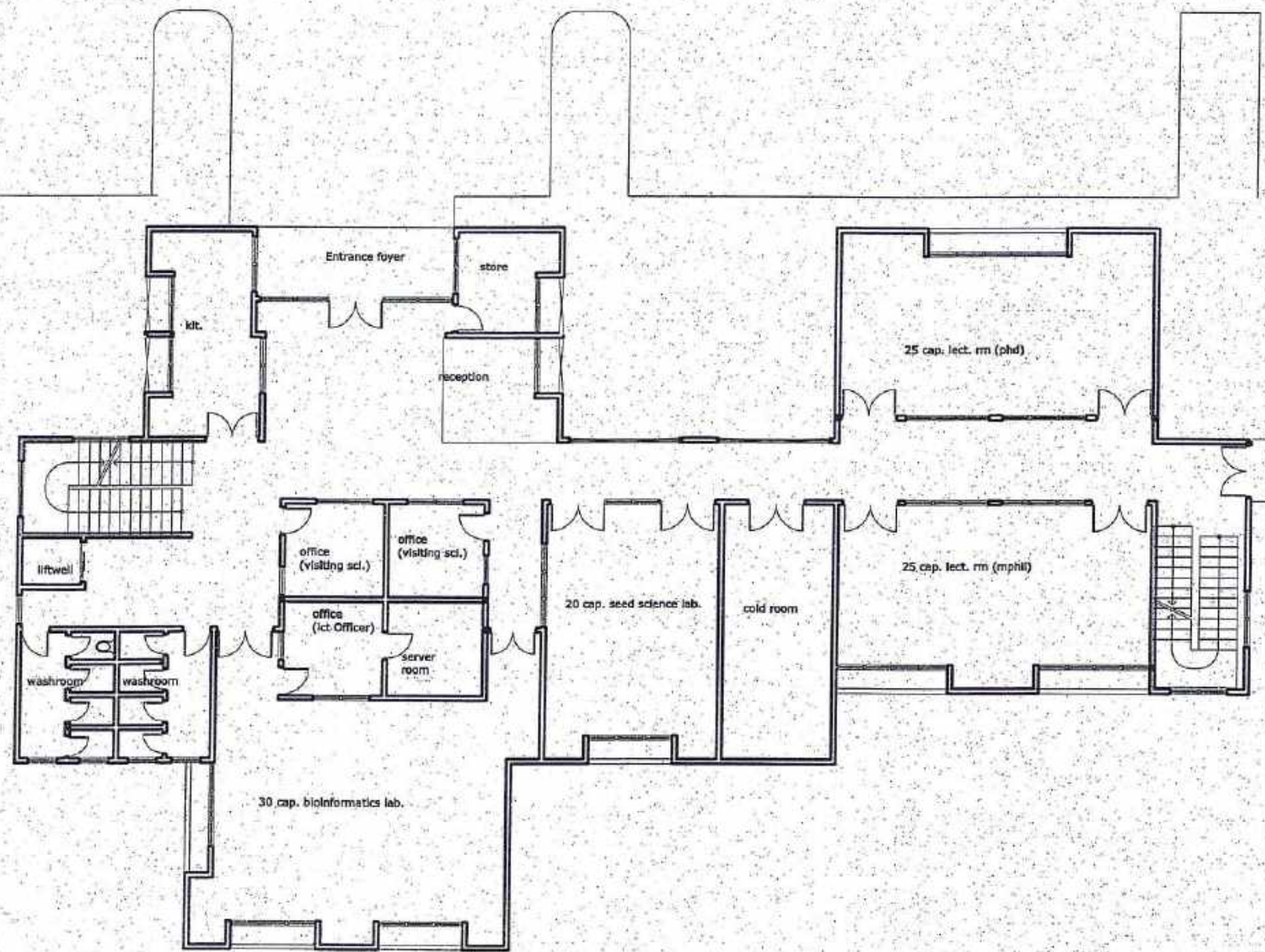


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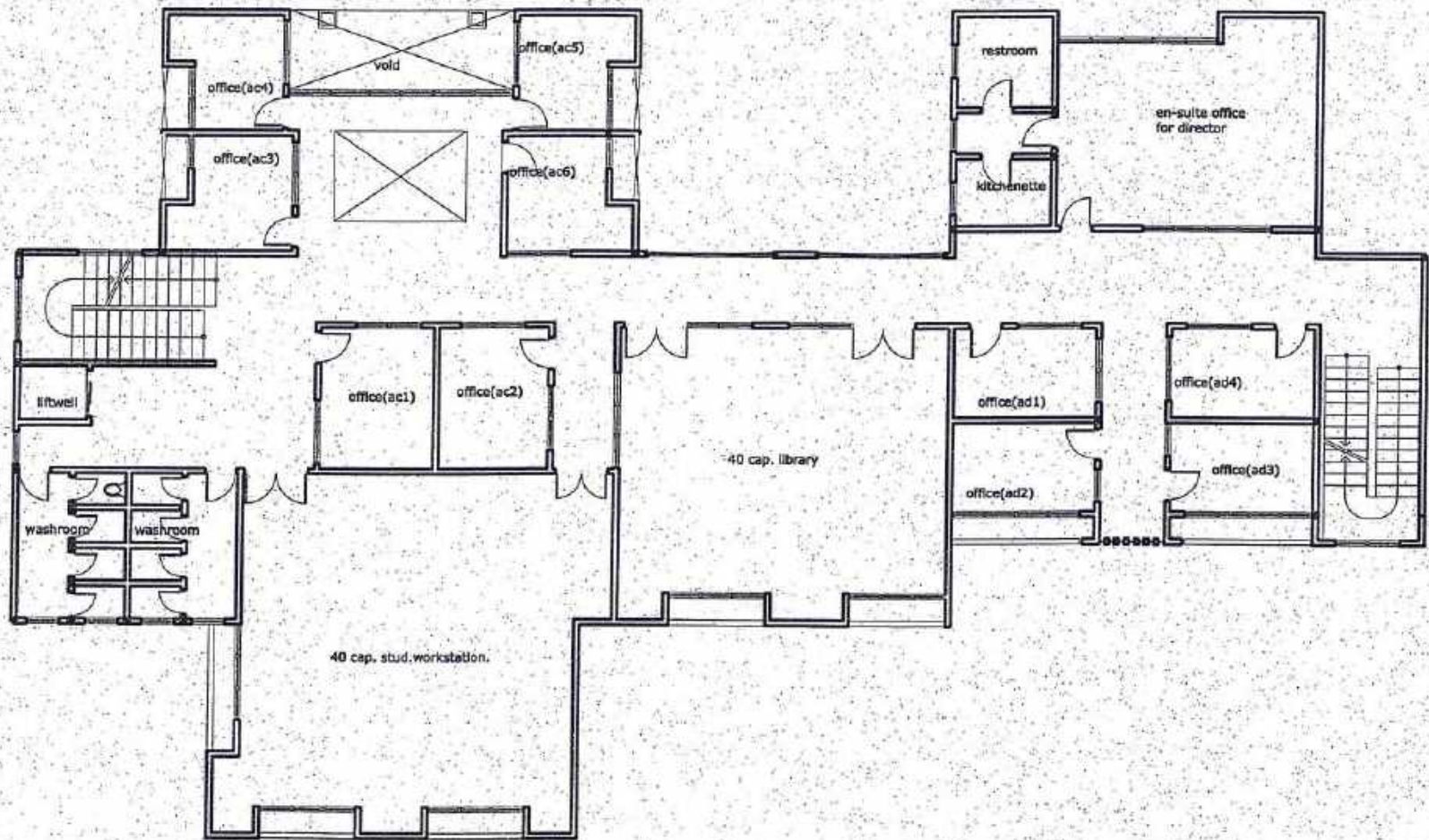


WACCI

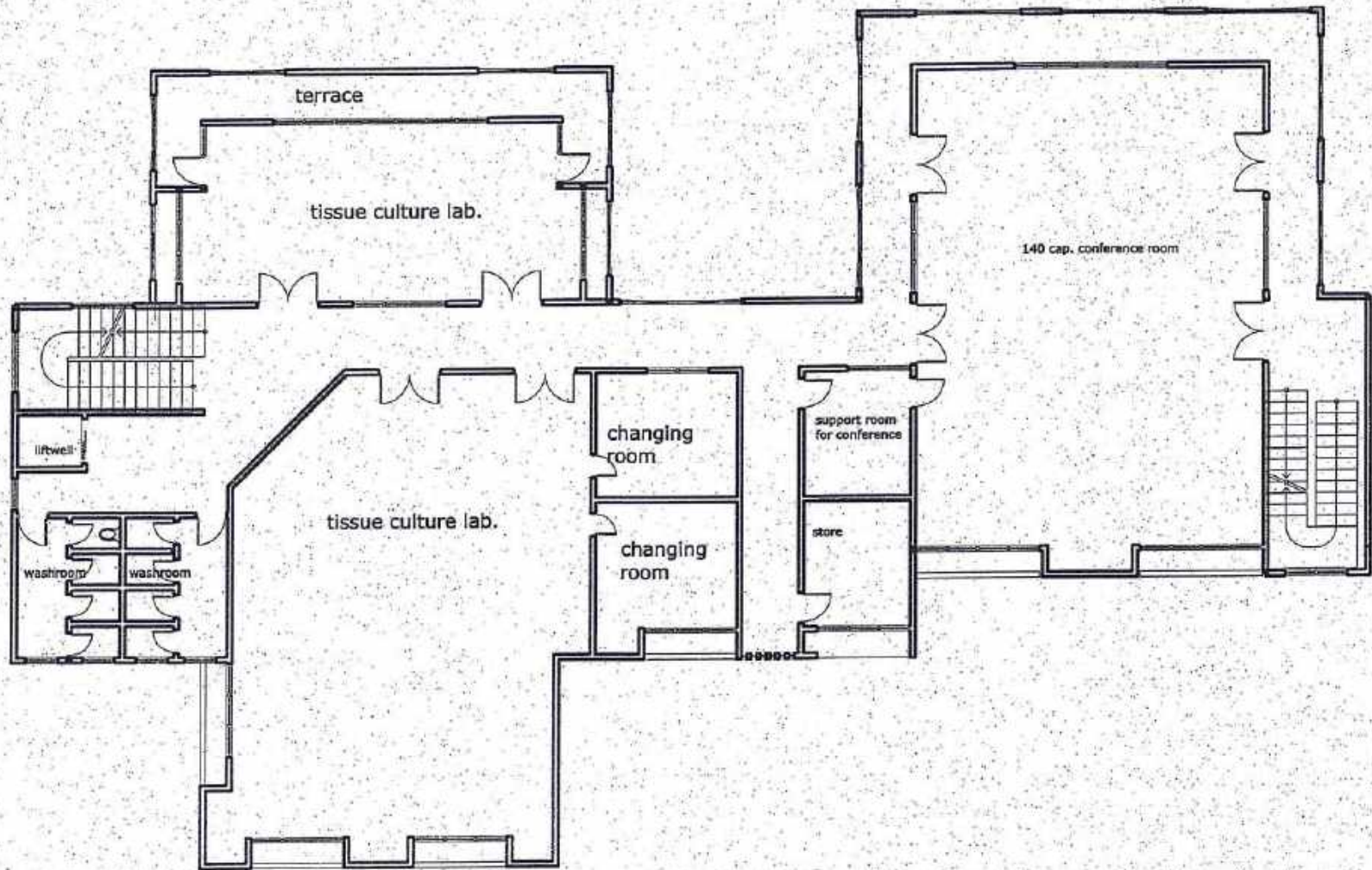
BLOCK PLAN



GROUND FLOOR PLAN



FIRST FLOOR PLAN



SECOND FLOOR PLAN

**CONSTRUCTION AND COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA CENTRE
FOR CROP IMPROVEMENT (WACCI) - UNIVERSITY OF GHANA, LEGON**

Item	Location	Area(m2)	QTY	Total Area (m2)	cost/m2 (\$)	Amount \$
<u>PRELIMINARY COST ESTIMATES</u>						
A	GROUND FLOOR	582	1	582	700.00	407,400.00
B	FIRST FLOOR	582	1	582	650.00	378,300.00
C	SECOND FLOOR	624	1	624	650.00	405,600.00
				1,788		
	SUB-TOTAL					1,191,300.00
D	EXTERNAL WORK (2.5%)					29,782.50
E	ADD: CONTINGENCIES (5%)					59,565.00
	TOTAL ESTIMATED COST					1,280,647.50
<i>18/11/2015-PP&D-PDMSD</i>						

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REPUBLIC OF GHANA

CENTRAL TENDER REVIEW BOA
MINISTRY OF FINANCE
P. O. BOX MB 40
ACCRA

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DAVID QUIST
SECRETARY

THE VICE CHANCELLOR
UNIVERSITY OF GHANA
LEGON, ACCRA

cc: The Hon. Minister, MoF
The Hon Deputy Minister (F), MoF
The Hon Deputy Minister (ES), MoF

Fo, Ma, fct M 8/11/16



**UNIVERSITY OF GHANA
PROCUREMENT UNIT**

MEMO

FROM : HEAD OF UNIT

TO : DIRECTOR, WACCI

SUBJECT: CONTRACT DOCUMENT- CONSTRUCTION AND
COMPLETION OF PROPOSED BUILDING FOR WEST AFRICA CENTRE
FOR CROP IMPROVEMENT (WACCI)

DATE : 30th November, 2016

FILE NO: UOG/PU/GP/2016

Please kindly find attached copy of the Contract Document of the above mentioned project.

Thank you

A handwritten signature in blue ink, appearing to be 'Angela Awere-Kyere'.

Angela Awere-Kyere (Mrs)

(Head of Procurement)