



UNIVERSITY OF GHANA
PROCUREMENT UNIT

P. O BOX LG 52 LEGON
ACCRA, GHANA

Tel /Fax: [233]302-501380

Email: procurement@ug.edu.gh

1st September, 2017

THE MANAGER
GRACE-FILLED VENTURES
P.O.BOX LG 294
LEGON

Dear Sir,

AWARD NOTIFICATION: IFT NO. UG/W/ACE-WACCI/NCT/02009/2017

This is to notify you that your Tender dated 4th July, 2017 for execution of the contract for the Supply & Installation of Lecture, Conference & Meeting Rooms Furniture (Lot 1) for West Africa Centre for Crop Improvement – **UG/W/ACE-WACCI/NCT/02009/2017** in the amount of **(GHC 99,000.00) Ninety-Nine Thousand Ghana Cedis.**

This Notification of Award will constitute the formation of Contract. However, until and unless you furnish **the Performance Security of GHC 9,900.00** and send it to us within 14 days of the receipt of this Notification of Award the contract shall not be deemed as active.

You are hereby instructed to proceed with the fulfillment of Performance Security and Signing of contract within fourteen (14) days of receipt of this letter. Failure to comply with the fulfillment of Performance Security and Signing of Contract within the time will constitute the failure of formation of contract and forfeiture of Tender Security.

You are hereby instructed to proceed with the necessary action for the execution of the said Procurement (assignment) **in accordance with the Contract document.**

With kind regards

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Angela Awere - Kyere'.

Angela Awere – Kyere (Mrs.)
HEAD

Cc: Director (WACCI)



UNIVERSITY OF GHANA
PROCUREMENT UNIT

M E M O

FROM: PROCUREMENT UNIT

TO: DIRECTOR -WACCI

DATE: JANUARY 4, 2018

SUBJECT: PAYMENT FOR THE SUPPLY AND INSTALLATION OF
CONFERENCE ROOM CHAIRS

Please find attached official documents covering the supply and installation of Conference Room Chairs for West Africa Centre for Crop Improvement (WACCI).

Messrs **Grace-Filled Ventures** was awarded a contract to supply Two Hundred (200) Units of Conference Room Chairs at a total contract sum of **GH¢ 99,000.00**

One Hundred and Ten (110) Units out of Two Hundred (200) Units Conference Room Chairs were earlier delivered to WACCI at a total sum of **GH¢ 54,450.00** and paid for.

The remaining Ninety (90) Units of Conference Room Chairs have also been delivered to WACCI at a total sum of **GH¢44,550.00** for the supply of Conference Room Chairs

INVOICE DATE: 29/12/17
VAT INVOICE/NO. 15/1353467
WAYBILL NO. 1000326

Kindly authorise the release of **GH¢ 44,550.00** as full payment to Messrs **Grace-Filled Ventures**

Submitted please

Angela Awere -Kyere (Mrs)



UNIVERSITY OF GHANA, LEGON

CONTRACT AGREEMENT

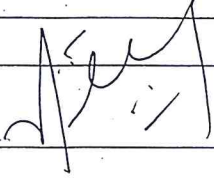
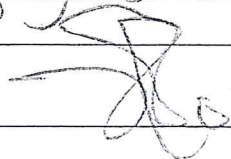
THIS AGREEMENT made the 11th day of **September, 2017** between **UNIVERSITY OF GHANA** (hereinafter called "the Purchaser") of the one part and **GRACE FILLED VENTURES of ACCRA, GHANA** (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., **[SUPPLY & INSTALLATION OF LECTURE, CONFERENCE & MEETING ROOMS FURNITURE & EQUIPMENT FOR WEST AFRICA CENTRE FOR CROP IMPROVEMENT (WACCI) ~ 200 pieces of Conference Room Chair (lot 1)]** and has accepted a tender by the Supplier for the supply of those goods and services in the sum of **NINETY-NINE THOUSAND GHANA CEDIS [GHC 99,000.00]** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Tender Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract

IN WITNESS whereof the parties hereto caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser	On behalf of the Supplier
Name: Professor Ebenezer Oduro Owusu	Name: <i>Bamso Asmar</i>
Designation: Vice-Chancellor, University of Ghana	Designation: <i>Managing Director</i>
Signature: 	Signature: 
Seal: VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON	Seal: GRACE - FILLED VENTURES P. O. BOX LG 294, LEGON-ACCRA MANAGING DIRECTOR