



**UNIVERSITY OF GHANA**  
**PROCUREMENT UNIT**

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**M E M O**

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**FROM:** HEAD OF UNIT

**TO:** DIRECTOR – WACCI

**SUBJECT:** REQUEST FOR PAYMENT

**DATE:** AUGUST 24, 2018

**FILE NO:** UG/W/ACE-WACCI/NCT/02014/2017- SUPPLY AND INSTALLATION OF TISSUE CULTURE LAB.EQUIPMENT

Please find attached documents covering the supply and installation of various Tissue Culture Laboratory Equipment for West Africa Centre for Crop Improvement (WACCI).

Messrs **RESOLVE SYSTEMS LIMITED** was awarded a contract to supply various Tissue Culture Laboratory Equipment at a total contract sum of **GH¢ 324,921.90**

Second batch of Eight (8) items (Invoice and Waybill attached) have been delivered to WACCI at a total sum of **GH¢ 69,379.31**

Invoice No: 4087258  
Invoice Date: 2/08/2018

Kindly authorise the release of **GH¢ 69,379.31** to Messrs **RESOLVE SYSTEMS LIMITED** as payment for the items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)

**UNIVERSITY OF GHANA, LEGON****CONTRACT AGREEMENT**

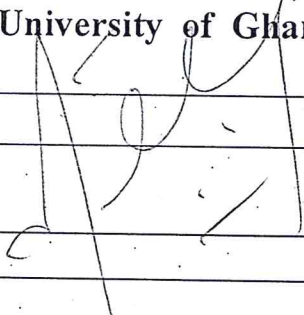

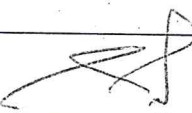
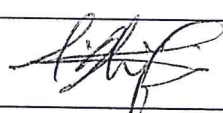
THIS AGREEMENT made the 27<sup>th</sup> day of **December, 2017** between **UNIVERSITY OF GHANA (WACCI-WORLD BANK-ACE PROJECT)** (hereinafter called “the Purchaser”) of the one part and **RESOLVE SYSTEM LIMITED of ACCRA, GHANA** (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [**SUPPLY & INSTALLATION OF TISSUE CULTURE LABORATORY EQUIPMENT – As per attached list**] and has accepted a tender by the Supplier for the supply of those goods and services in the sum of **THREE HUNDRED AND TWENTY-FOUR THOUSAND NINE HUNDRED AND TWENTY-ONE GHANA CEDIS, NINETY PESEWAS [GHC 324,921.90]** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Tender Form and the Price Schedule submitted by the Supplier;
  - b. The Schedule of Requirements;
  - c. The Technical Specifications;
  - d. The Conditions of Contract; and
  - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser	On behalf of the Supplier
Name: <b>Professor Ebenezer Oduro Owusu</b>	Name: <b>JACOB OFEI</b>
Designation: <b>Vice-Chancellor, University of Ghana</b>	Designation: <b>MANAGING DIRECTOR</b>
Signature: 	Signature: 
Seal: <b>VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON</b>	Seal: <b>RESOLVE SYSTEMS LTD. MANAGING DIRECTOR</b>
Witness By :	Witness By :
Name : <b>Angela Awere-Kyere</b>	Name : <b>Shatindeen Okinyemi</b>
Signature: 	Signature: 
Designation: <b>Head, Procurement Unit</b>	Designation: <b>Operations</b>
Date: <b>27/12/17</b>	

**WACCI-UNIVERSITY OF GHANA**

**LIST OF SUPPLY & INSTALLATION OF TISSUE CULTURE LAB. EQUIP.**

**RESOVLE SYSTEM LIMITED**

NO	ITEM	QTY
1	INCUBATOR(SMALL)	1
2	WATER PURIFICATION SYSTEM	1
3	GLASS WARES (SUB TOTAL)	VARIOUS
4		