



UNIVERSITY OF GHANA  
PROCUREMENT UNIT

M E M O

FROM: HEAD OF UNIT  
TO: DIRECTOR – WACCI  
SUBJECT: REQUEST FOR PAYMENT  
DATE: JULY 16, 2018  
FILE NO: UG/W/ACE-WACCI/NCT/02014/2017 & UG/W/ACE-WACCI/NCT/02002/2017  
- SUPPLY AND INSTALLATION OF TISSUE CULTURE LABORATORY  
EQUIPMENT AND FARM INPUTS & EQUIPMENT (LOT 1& 2)

Please find attached documents covering the supply and installation of Tissue Culture Laboratory Equipment and Farm Inputs (Lot 1& 2) for West Africa Centre for Crop Improvement (WACCI).

Messrs **Resolve Systems Limited** was awarded contracts to supply various Tissue Culture Laboratory Equipment and Farm Inputs and Equipment (Lot 1& 2) at a total contracts sum of **GH¢ 1,277,245.90**

CONTRACT NAME	DATE	INVOICE NO.	AMOUNT GH¢
TISSUE CULTURE LAB EQUIPMENT	31/05/2018	V17/0336184/5/6	165,681.09
TISSUE CULTURE LAB EQUIPMENT	11/07/2018	V17/0336196	39,407.00
FARM INPUTS & EQUIPMENT LOT 1	31/05/2018	V17/0336181	343,080.00
FARM INPUTS & EQUIPMENT LOT 2	31/05/2018	V17/0336183	31,920.00
FARM INPUTS & EQUIPMENT LOT 2	11/07/2018	V17/0336193	267,516.00
<b>TOTAL</b>			<b>847,604.09</b>

An advance payment of **GH¢ 482,098.36** has already been paid (find attached letter).  
Therefore,  $(\text{GH¢}847,604.09 - 482,098.36) = 365,505.73$

Kindly authorise the release of **GH¢365,505.73** to Messrs **Resolve Systems Limited** as difference between the advance payment and items delivered so far.

Submitted please

Angela Awere-Kyere (Mrs)

**UNIVERSITY OF GHANA, LEGON****CONTRACT AGREEMENT**

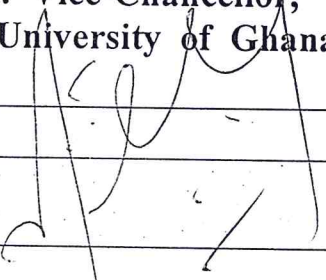

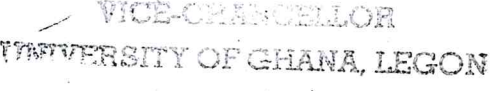
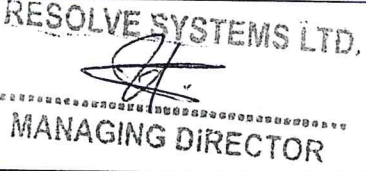
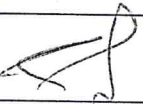
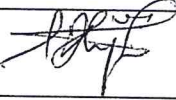
THIS AGREEMENT made the 27<sup>th</sup> day of **December, 2017** between **UNIVERSITY OF GHANA (WACCI-WORLD BANK-ACE PROJECT)** (hereinafter called "the Purchaser") of the one part and **RESOLVE SYSTEMS LIMITED of ACCRA, GHANA** (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [**SUPPLY & INSTALLATION OF FARM INPUTS AND EQUIPMENT (LOT 2) – As per attached list**] and has accepted a tender by the Supplier for the supply of those goods and services in the sum of **THREE HUNDRED AND TWO THOUSAND TWO HUNDRED AND THIRTY-SIX GHANA CEDIS [GHC 302,236.00]** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Tender Form and the Price Schedule submitted by the Supplier;
  - b. The Schedule of Requirements;
  - c. The Technical Specifications;
  - d. The Conditions of Contract; and
  - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser	On behalf of the Supplier
Name: <b>Professor Ebenezer Oduro Owusu</b>	Name: <i>JACOB OFGI</i>
Designation: <b>Vice-Chancellor, University of Ghana</b>	Designation: <i>MANAGING DIRECTOR</i>
Signature: 	Signature: 
Seal: 	Seal: 
Witness By :	Witness By :
Name : <b>Angela Awere-Kyere</b>	Name : <i>Quakindeen Atinyemi</i>
Signature: 	Signature: 
Designation: <b>Head, Procurement Unit</b>	Designation: <i>Operations</i>
Date:	

**WACCI-UNIVERSITY OF GHANA**

**LIST OF SUPPLY & INSTALLATION OF FARM INPUTS AND EQUIPMENT (LOT 2)**

**RESOLVE SYSTEMS LIMITED**

<b>NO</b>	<b>ITEM</b>	<b>QTY</b>
1	THRESHER	1
2	CRATING FOR EAR CORN SHELLER	1
3	LEAF POROMETER	1
4	FIELD PORTABLE CHLOROPHYLL FLUORESCENCE	1
5	DEHUMIDIFIER	2
6	INDOOR THERMOHYGROMETER	2
7	DIGITAL CAMERA	1