



**UNIVERSITY OF GHANA
PROCUREMENT UNIT**

MEMO

FROM : HEAD OF UNIT

TO : DIRECTOR/CENTRE LEADER, ACE-WACCI

SUBJECT: PAYMENT FOR 50% CLAIM ON THE SUPPLY AND INSTALLATION OF BOREHOLES AT WACCI DEMONSTRATION FARM

DATE : 31st March, 2016

FILE NO: UG/G/ACE-WACCI/01001/2015

Please find attached letter dated 22/03/2016 from Messrs.' **SRI VENKATA LAXMI BOREHOLE LIMITED** requesting for 50% part payment for drilling, supply and installation of pumps for two boreholes at WACCI Demonstration Farm to WACCI under the ACE World Bank Project. This payment is as a result of completion of 50% of the work done so far.

We would be grateful if you could authorize payment by cheque in the sum of **GH¢15,775.00 [Fifteen Thousand, Seven Hundred and Seventy Five Ghana Cedis]** to be issued in favour of **SRI VENKATA LAXMI BOREHOLE LIMITED** being part payment for drilling, supply and installation of pumps for two boreholes at WACCI Demonstration Farm to WACCI under the ACE World Bank Project. The remaining 50% payment will be paid after completion of the work.

Thank you.

A handwritten signature in black ink, appearing to be 'A. Awere-Kyere'.

Angela Awere-Kyere [Mrs.]
HEAD, PROCUREMENT UNIT

22/2/2017

SRI VENKATA LAXMI BOREHOLE LTD

P. O. Box WY 2449, Accra - Ghana Phone: 233-206030034

Email: svlbpr@gmail.com



④ George
the paper memo
for 50% part of
work done
3/23/16

22nd March, 2016.

To

The Head of Procurement,
University Of Ghana,
Legon.

Dear Sir,

REQUEST FOR 50% MOBILIZATION FOR DRILLING, SUPPLY AND INSTALLATION OF PUMPS FOR TWO BOREHOLES AT LEGON FARMS.

This is a request for the contract awarded for drilling, supply and installation of pumps for two boreholes at Legon farms.

So far we have done half of the work, and in order to complete the rest of the work, we kindly request for 50% of the payment so that we can complete the work easily and faster.

We therefore hope that our request will be granted.

Thank you.

Yours faithfully,

SRI VENKATA LAXMI BOREHOLES LTD

Authorized Signatory

I confirm that
50% of the work
has been completed.
Prof. P. Tongrana
31/03/2016

George
I hereby state for an
Assess signed
for Boreholes of work
Certificate of work
done for by a
responsible person on
behalf of client.
24/03



UNIVERSITY OF GHANA, LEGON
CONTRACT AGREEMENT

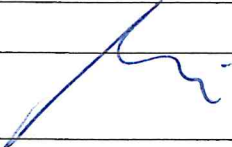
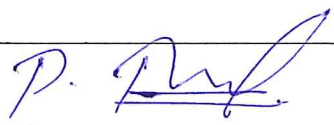
THIS AGREEMENT made the 3rd day of **March, 2016** between **UNIVERSITY OF GHANA [WACCI-ACE PROJECT]** (hereinafter called “the Purchaser”) of the one part and **SRI VENKATA LAXMI BOREHOLE LIMITED.** of **ACCRA, GHANA** (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., **[DRILLING OF BOREHOLES AND ASSOCIATED SERVICES AT WACCI DEMONSTRATION FARM]** and has accepted a tender by the Supplier for the supply of those goods and services in the sum of **THIRTY ONE THOUSAND FIVE HUNDRED AND FIFTY GHANA CEDIS ONLY [GHC 31,550.00]** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Tender Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser	On behalf of the Consultant
Name: Professor Ernest Aryeetey	Name: Prasanth Reddy Paila
Designation: Vice-Chancellor, University of Ghana	Designation: Manager
Signature: 	Signature: P. Prasanth 
Seal: VICE-CHANCELLOR UNIVERSITY OF GHANA, LEGON	Seal:
Date:	Date: 03/03/2016