



**UNIVERSITY OF GHANA
PROCUREMENT UNIT**

MEMO

FROM : HEAD OF UNIT

TO : DIRECTOR/CENTRE LEADER, ACE-WACCI

SUBJECT: FINAL PAYMENT FOR SUPPLY AND INSTALLATION OF BOREHOLES
AT WACCI DEMONSTRATION FARM

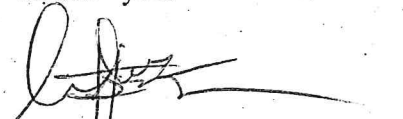
DATE : 24th June, 2016

FILE NO: UG/G/ACE-WACCI/01001/2015

Please find attached letter dated 6/06/2016 and two VAT Invoice from Messrs.' **SRI VENKATA LAXMI BOREHOLE LIMITED** requesting for balance of payment for drilling, supply and installation of pumps for two boreholes at WACCI Demonstration Farm to WACCI under the ACE World Bank Project. This is to inform you that 50% of the total contract sum of ₵31,550.00 have been paid and the remaining amount of ₵15,775.00 is outstanding.

We would be grateful if you could authorize payment by cheque in the sum of **GH₵15,775.00 [Fifteen Thousand, Seven Hundred and Seventy Five Ghana Cedis]** to be issued in favour of **SRI VENKATA LAXMI BOREHOLE LIMITED** being final payment for drilling, supply and installation of pumps for two boreholes at WACCI Demonstration Farm to WACCI under the ACE World Bank Project since the work has been completed.

Thank you.


Evans Kwabena Owusu [Mr.]
Assistant Registrar

for HEAD, PROCUREMENT UNIT

DMK
22/7/2017

SRI VENKATA LAXMI BOREHOLE LTD

P. O. Box WY 2449, Accra - Ghana Phone: 233-206030034

Email: svlbpr@gmail.com



6th June, 2016

To
The Head of Procurement,
University of Ghana
Legon.

Dear Sir,

**REQUEST FOR BALANCE PAYMENT FOR DRILLING, SUPPLY AND
INSTALLATION OF PUMPS FOR TWO BOREHOLES AT LEGON FARMS**

This is a request for the contract awarded for drilling, supply and installation of pumps for two bore holes at legon farms.

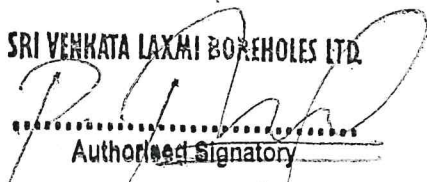
So this is to inform you that we have completed the work and we kindly request for the balance payment of the awarded contract.

We therefore hope that our request will be granted.

Thank you.

Yours faithfully.

SRI VENKATA LAXMI BOREHOLES LTD.


.....
Authorized Signatory

GHANA REVENUE AUTHORITY

ORIGINAL (CUSTOMER)



13/ 4248654



VAT & NHIL INVOICE

From: Sri Venkat Laxmi
Borehole Ltd

Supplier's TIN 00000859907
Customer's TIN.....
Date of Invoice 10/04/2016

Supply:
To: University of Ghana
Date: 10/04/2016

QTY	DESCRIPTION	UNIT PRICE <small>(excluding VAT & NHIL)</small>	AMOUNT
01	Borehole Drilling, Construction and mechanization at Legon Farms		15,775.00

(i) Total Amount (excluding VAT & NHIL)

(ii) VAT (15%)

(iii) NHIL (2 1/2%)

(iv) TOTAL VAT+NHIL (ii + iii)

TOTAL AMOUNT PAYABLE (including VAT & NHIL) (i + iv)

15,775.00

Terms of payment.....

P. Pruf
Supplier's Signature

GHANA REVENUE AUTHORITY

ORIGINAL (CUSTOMER)



13/ 4248687



VAT & NHIL INVOICE

From: Sri Venkat Laxmi Borehole Ltd.

Supplier's TIN CC000859907

Customer's TIN

Date of Invoice 24/06/2016

Supply:
To: University of Ghana
Date: 24/06/2016

QTY	DESCRIPTION	UNIT PRICE (excluding VAT & NHIL)	AMOUNT
01	Borehole Drilling Construction and mechanization at legon. Farms		15,775.00
(i) Total Amount (excluding VAT & NHIL)			
(ii) VAT (15%)			
(iii) NHIL (2 1/2%)			
(iv) TOTAL VAT+NHIL (ii + iii)			
TOTAL AMOUNT PAYABLE (including VAT & NHIL) (i + iv)			15,775.00

Terms of payment.....

GRA FORM C (VAT REGULATION 19 (1))

P. P. [Signature]
Supplier's Signature

SRI VENKATA LAXMI BOREHOLE LTD

P. O. Box WY 2449, Accra - Ghana Phone: 233-206030034

Email: svlbpr@gmail.com



15th JUNE, 2016

INVOICE

SI No	Description	Our Ref #	Quantity	Rate (GH¢)	Amount (GH¢)
1	Drilling, Supply and installation of pump for Boreholes at legon farms.		2	15,775.00	31,550.00
Total					(GH¢) 31,550.00

SRI VENKATA LAXMI BOREHOLES LTD

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Authorised Signatory